**HDLS 2022 CEU Instructions**

We will be using a PINRA form for RID CEUs at HDLS this year.  Before you attend the event, please read through the process below. Please submit your completed PINRA to Risa Roybal at [rvroybal@unm.edu](mailto:rvroybal@unm.edu) for approval.

**BEFORE**

All information must be submitted before the start of the conference in order to receive CEUs

1. PINRA form (complete as best you can)
2. Proof of payment/registration to the HDLS 2022 conference

**DURING**

Acquire signatures to verify attendance of each session if in person. Virtual attendees compile a written record of each session in lieu of signatures

1. Attendance Verification Form – Fill out as directed
2. Written Record – virtual participants must provide a brief description (2-3 sentences) about each session attended

**AFTER**

The following is required within 30 days of the end of the conference

1. Completed Attendance Verification Form OR Written Record
2. Processing fee of $10.00. Please make checks, money order or cashier’s checks out to Accessibility Resource Center. The mailing address is below.

**\*NOTE:**

HDLS offers a wide variety of sessions. In order for a session to count towards Professional Studies it must meet one of the criteria below. You must also submit a written explanation of why it meets the criteria. Everything else will be counted as General Studies. For more information please contact Risa Roybal at rvroybal@unm.edu

* Advanced studies of language, culture, and human behavior
* Theoretical and Experiential Studies
* Specialization Studies

With gratitude,

Risa Roybal

Staff Interpreter

CMP Sponsor

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